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Our Ref: OP17-100077

Your ref:

26<sup>th</sup> May 2017

## For the attention of

Neath Port Talbot County Borough Council The Quays Brunel Way Baglan Energy Park Neath, SA11 2GG



## **Tip Manaagement Services for Neath Port Talbot CBC**

Further to recent discussions with please find attached our proposal to provide tip management services to Neath Port Talbot CBC. Our proposal includes, a review of existing documentation, training and the inspections for seven of the high risk sites identified by yourselves.

I have also attached a copy of our standard terms and conditions which details the 'Consultancy Services' referred to within this proposal. We will bill on a quarterly basis for the inspections that have taken place in that period commencing with the first inspection and will require payment within 30 days from the date of our invoice.

I hope you find this proposal satisfactory and covers your requirements, if you have any questions please do not hesitate to contact or myself.

Yours sincerely

**Business Development Manager**